CONSTITUTION AND BYE LAW

OF



BAPTIST HIGH SCHOOL ILERO
OLD STUDENTS ASSOCIATION
(BHSIOSA)

2020 Constitution - Draft

NATIONAL ANTHEM

Arise, O Compatriots,
Nigeria's Call Obey
To serve our fatherland
With Love and Strength and Faith,
The Labour of our Heroes Past
Shall Never Be in Vain
To Serve with Heart and Might
One nation Bound in Freedom,
Peace and Unity.

O God of Creation
Direct our Noble Cause
Guide our Leaders Right,
Help our Youth the Truth to Know
In Love and Honesty to Grow
And Living Just and True
Great Lofty Height Attain
To Build a Nation Where Peace
And Justice Shall Reign.

THE PLEDGE
I Pledge to Nigeria My Country
To Be Faithful Loyal and Honest
To Serve Nigeria with all my Strength
To Defend her Unity
And Uphold her Honour and Glory
So, Help Me God.

THE SCHOOL ANTHEM
From BHS Ilero,
Here comes the signals reign
Of loyalty, honesty and faithfulness to school,

Our evergreen good school,
Where discipline is high,
We cherish you, respect you and adore you, our school.
On to victory, on to victory,
God, our great Commander, lead us to victory.

School Pledge
Stand out boldly,
To uphold the reputation of our school, B. H. S,
Raise up your hands in truth,
To build the school under one distinguished name: '
'In God We Trust'
And open our minds to Heaven,
To be 'One With God'
To receive streams of knowledge
And wisdom in abundance.
As long as I live
I will respect, the principal, the rules and other constituted authorities,
Be it in school or at home,
So help me God. Amen.

IDENTIFICATION

(i) The Association shall be known and referred to as BAPTIST HIGH SCHOOL ILERO OLD STUDENTS ASSOCIATION (BHSIOSA)

(ii) The Motto of the Association shall be, ***One with God.***

(iii) Logo: The logo of the Association shall be the logo of the school with all the graphical thematic functions indelible.

(iv) Anthem: The school anthem shall be adopted as the Association anthem, which shall be distributed to members for familiarization and recitation or singing before and after each gathering.

THE CONSTITUTION OF THE ASSOCIATION
PREAMBLE

RESOLUTION
We the members of the old students
Association having firmly and solemnly resolved
to provide a CONSTITUTION and BYE LAW for
the purpose of guiding us in the administration of this Association consolidating the spirit of fellowship amongst us, dedicated to promoting the good image of our school do hereby at our special meeting this …….. day of ……. 2020 make, enact for and give to ourselves the following Constitution.

The supremacy of the Constitution, name and interpretation

A. Supremacy of the Constitution: This Constitution is supreme and its provisions shall have binding force on all members of the Association. If any other rule, regulation or bye-law is inconsistent with the provisions of this Constitution, this Constitution shall prevail and that other rule, regulation or bye-law shall to the extent of the inconsistency be void.

B. *This document as it may from time to time be amended shall be known as the "CONSTITUTION OF BAPTIST HIGH SCHOOL ILERO OLD STUDENTS ASSOCIATION"*

C. *Interpretation: The Constitution shall be interpreted with an ordinary meaning. Where this is not satisfactory, the legal adviser of the Association shall interpret the Constitution and if not satisfactory, the Court of Law interpretation shall be final and binding.*

Article 1.00:

Name: The name of the Association shall be known and called the BAPTIST HIGH SCHOOL ILERO OLD STUDENTS ASSOCIATION (hereinafter called BHSIOSA). The official address of the Association shall be c/o the principal, Baptist High School Ilero, and postal address shall be PMB 12, Iseyin, Oyo State.

Article 2.00: AIMS AND OBJECTIVES

Section 01 *To provide loving and sufficient care for the development of our ALMA-MATER.*

02 *To award scholarships to deserving indigent students of the school as well as in Tertiary Institutions.*

03 *To coordinate the activities of the Association's other Branches/class sets throughout the country and abroad.*

04 *To organize and maintain educational seminars, workshops and career talks with a view to enhancing moral and educational development especially among the students of the ALMA-MATER.*

05 *To work in concert with the school Administration/Management with a view to enhancing the status of the school as a Centre of excellence in the comity of schools in Nigeria.*

06 *To meet, discuss and provide solutions where necessary to all matters or problems affecting the school, the Association, the Branches and the respective class sets.*

07 *To seek and ensure the promotion of social and economic welfare of members of the Association through provisions of assistance, during illnesses, accidents, un-employments, funerals and marriages respectively of such members and their immediate families as may be determined from time to time by the Global Executive Council for and on behalf of the Association.*

08 *The Association shall be non-political.*

09 To honor deserving old students for their laudable achievements in any or all areas of human endeavor and selfless service to the Association as may be determined or considered from time to time by the Global Executive Council. (GEC).

10 To do all such things as are incidental or conducive to the attainment of the above objects or any of them.

Article 3.00: MEMBERSHIP

Section 01 (A) General member (Potential)

A All old students of Baptist High School Ilero, irrespective of the year of graduation from the school, sex, religion or ethnic affiliation or any other extraneous considerations.

Non-Registered members are ex-students though eligible for membership yet have not registered and are not in any way committed to the cause of the Association. They are not to vote or be voted for and cannot transact any business on behalf of the Association.

Section 02 (B) Voting members

They are under obligation to pay their regular subscription from the date of registration.

03(c) Diaspora members are ex-students registered and non-residents in Nigeria having paid their regular subscription, other financial obligations and remain committed to the cause of the Association. They are eligible to vote or be voted for. They cease to be diaspora members from the date of re-entry into Nigeria as permanent residents.

Section 04 Obligations

i Every member shall complete an enrolment form obtainable from the Global Secretariat of the Association, or download online from the Association website.

ii. Every member shall pay an enrolment fee as may be determined from time to time by the Global Executive Council (GEC) upon such member's completion of the enrolment form.

iii. Every member shall be obliged to pay special levies which may from time to time be imposed by the Global Executive Council (GEC) of the Association, PROVIDED ALWAYS that all payment for the enrolment fee, Annual subscription and special levies shall be collected from members directly through the respective class Sets, or in any such other manner as the Global Executive Council (GEC) of the Association may direct.

iv. Every fresh graduand though a bonafide member shall pay a token fee but shall be granted a ten-year moratorium from subscriptions, dues and other levies.

Article4.00: MANAGEMENT OF THE ASSOCIATION AND POLICY MAKING ORGANS

Management and administration of the Association shall consist of and vested in the following organs through committees. The committees report and recommendations shall form the basis of policy decisions of these organs.

POLICY MAKING ORGANS

Section 01 Annual General Meeting (AGM)
02 Global Executive Council (GEC)
03 Branch General Meeting (BGM)
04 Branch Executive Council (BEC)
05 Class set General Meeting (CGM)
06 Class Set Executive Council (CEC)

Article 5.0: OFFICES AND OFFICERS OF THE ASSOCIATION.
The officers of the Association shall be:
A Global Officers
B Branch /Class Sets Coordinators.

Section A
01 The Global President -General
02 The 1st Vice President-General
03 The 2nd Vice President- General
04 The Secretary-General
05 Assistant Secretary- General
06 Treasurer
07 Financial Secretary
08 Assistant Financial Secretary
09 Auditor-General
10 Assistant Auditor -General
11 Publicity Secretary
12 Social/Welfare secretary
13. Legal Adviser
14. Chief Whip
15. Ex-officio Members – number -2
16. Past Global President General
17. Standing Committee Chairmen (co-opted)
18. Branch Chairmen (co-opted)
19. Class Set Coordinators (co-opted)
20. Chairman School Governing Council (co-opted)
21. School Principal

Section B
01 The Branch Chairman/Class Set Coordinator
02 The Vice- Chairman
03 The Secretary
04 The Assistant Secretary
05 The Treasurer

06 The Financial secretary
07 The publicity secretary
08 The Social /welfare secretary
09 Chief Whip
10 The Ex-officio 1 (male)
11 The Ex-officio 2 (Female)

FUNCTIONS AND RESPONSIBILITIES OF OFFICERS

01 PRESIDENT- GENERAL shall:
a. preside over all meetings
b. be elected at Biennial General meeting of the Association
c. summons meetings and direct the Secretary-General to call meetings
d. sign the adopted minutes of meetings.
e. be a signatory to the Association Bank Account and all financial transactions of the Association.
f. have a casting vote in case of stalemate in voting.
g. be responsible to the Congress of the Association.
h. In urgency case of financial appropriation, the President-General shall in consultation with the 1st Vice President-General, Secretary-General and Treasurer shall take decisions on behalf of the Association and report such decisions for ratification at the following GEC meeting.

i. Presents annual Report at the end of each year and a tour duty Report at the end of his/her term of office.

02 The 1st Vice President- General shall:
a. be responsible to the President- General for any business/activities of the Association as may be assigned to him/her.
b. act as President – General in the absence of the President- General.
c. May be nominated/appointed by the President-General to chair any Ad-Hoc Committee of the Association.

03 The 2ndVice-President- General shall
a. In the absence of the 1stVice President-General and President-General, perform the duties assigned to the President – General.

b. Perform such other functions as may be assigned from time to time by the Global President-General or the Global Executive Council (GEC).

04 The Secretary - General shall;

a. work closely with the President- General in all matters relating to the activities of the Association.
b. be the Chief Administrative Officer of the Association and Head of Association Secretariat.
c. attend all meetings of the executive, general meeting and any sub-committee of the Association as may be deemed fit.
d. compile, maintain and update the nominal roll of members.

e. present annual Report of the activities of the Association.

05 ASSISTANT SECRETARY-GENERAL shall;

a. assists the Secretary-General office

b. act as Secretary-General when the substantive holder of the office is unable to function.

c. Perform such other functions as are vested in him by the Global Executive Council.

06 TREASURER shall;

a. have general supervision of the finances of the Association and shall report from time to time to the general meeting.

b. collect all monies from the financial Secretary and lodge same in the Association Bank Account within 48 hours of receipt of such money.

c. keep accurate account of monies/expenditures

d. submit the books of account kept by him/her to the Auditor-General for examination at least twice a year.

e. be a signatory to the Association account.

f. seek documented approval of Principal Officers sitting in a Committee for quarterly emergency funds.

g. deploys internet banking cashless policy.

07 FINANCIAL SECRETARY shall;

a. Collate levies and dues from each member, or the Branches and class Sets, if the members had paid such to the said Branch or class set all subscriptions and levies due to the Global Association.

b. keep accurate record of all receipts and payments/expenditures.

c. strictly observe and or comply with the rules and regulations of the Association.

d. advise the executive on financial position of the Association.

e. place the Report of the previous quarter financial activities before the Association at a meeting following such an expenditure.

f. seek documentary approval for emergency fund the amount of which shall be determined from time to time by the General Executive Council based on recommendation of the Global President-General.

g. Prepare the Association budget together with the Honorary Treasurer

08 ASSISTANT FINANCIAL SECRETARY

a Assist the Financial Secretary in the effective discharge of his official duties

b Perform such other functions as are vested in him by the Global Executive Council.

09 AUDITOR-GENERAL shall;

a. be elected at random by the general Body taking into account professional qualifications and competence.

b. audit the accounts and books of the Treasurer and Financial Secretary

c. prepare and present audit Report quarterly, and or yearly for all Executive Officers.

d. work hand in hand with Executive Committees.

e. audit pre and post project budget estimates and submit Report for Council approval.

10 ASSISTANT AUDITOR-GENERAL shall;

a. Work closely with the Auditor-General in all matters relating to the audit of the association.

b. Act as the Auditor-General when the substantive holder of the office is unable to function.

c. Perform such other function as are vested in him/her by the Auditor-General.

11 PUBLICITY SECRETARY shall;

a. be in charge of publicizing the activities of the Association.

b. keep the contact address and phone number of members to facilitate dissemination of information and easy contact with members.

c. maintain rapport with members of the school authorities on one hand and the PTA and the public on the other hand.

d. be responsible for all social contacts and shall promote and work with Social Secretary for social activities to enhance the status of the Association and the school.

e. Be responsible for the proper functioning of the media, public relations and all publications of the Association as may be approved by GEC

f. Counsel the Global Executive Council on media and public relations program for the Association

g. Acts as master of ceremony at Association functions.

12 SOCIAL/WELFARE SECRETARY shall;

a. coordinate all social activities of the Association

a. See to the welfare of members of the Association by visitation when necessary.

b. Make necessary arrangement for social and business gathering of the Association

c. Work with Secretary-General and publicity Secretary in disseminating information about all social and business activities of the Association.

d. Liaise with and assist Branch and Class Set social secretaries to ensure all activities during the Annual General Meetings are effectively coordinated.

e. Act as the Annual General Meeting coordinator when none is appointed.

f. Manage the Welfare fund.

13 LEGAL ADVISER Shall

a. Be the legal Adviser to the Association

b. Perform any other duties that may be assigned to him by the Global Executive Council from time to time.

14 CHIEF WHIP

a. *Maintaining general discipline during meetings and other social gathering.*

b. *Awarding of summary punishments to erring members in form of fines.*

c. *Collecting fines payable from members and paying same to the Hon. Treasurer within 24hours of receipt.*

d. *Maintaining a record book indicating, offender, offences and paid fines.*

15. EX –OFFICIO MEMBERS Shall;

a. Liaise between the respective Branches, Class Sets, and Global Executive Council

b. Perform such other functions and assignments as the GEC shall assign to them.

16. PAST GLOBAL PRESIDENTS-GENERAL

a. Advise the Global Executive Committee on Policy matters

17. STANDING COMMITTEE CHAIRMEN

a. Defend their Committee Reports and recommendations before The Global Executive Council.

18. BRANCH CHAIRMEN Shall;

a. Liaise between their respective Branches and Global Executive Council.

19. CLASS SET COORDINATORS Shall,

a. *Liaise between Class Sets and Global Executive for quality representation.*

20 SCHOOL GOVERNING COUNCIL

a. Liaise with the statutory Body setting it up and brief it on the activities of BHSIOSA from time to time.

21. SCHOOL PRINCIPAL shall;

a. represent the interest of staff and liaise between the school and GEC.

Article 6.00 *DECISION MAKING PROCESS AND BUSINESS OF THE ANNUAL GENERAL MEETING*

Section 01The agenda of the Annual General Meeting (AGM) shall be issued to the respective Branches/Class Sets and all members of the Global Executive Council at least thirty (30) days before the holding of the Annual General Meeting of the Association and no subject not included therein shall be discussed without the permission of the Annual General Meeting, which permission shall be acquired by a simple majority of the members present at the Annual General Meeting of the Association.

i. Suggested topics for inclusion on the agenda of the Annual General Meeting (AGM) from Branches/Class Sets shall be forwarded to the Secretary-General to reach him not later than twenty-eight (28) days before the meeting.

ii. The Annual General meeting shall receive and consider;

- *a. The address of President – General*
- *b. Report of Global Executive Council (GEC) by Secretary General*
- *c. Report of Branches/Class Sets*
- *d. Auditor – General Report*
- *e. Standing Committees Reports*

iii. The election of officers of the Association shall take place only at the Annual General Meeting of the Association.

iv. The Annual General Meeting shall have the right to appoint any member as the Returning officer for the purpose of election of officers of the Association.

Article 7.00 *ELECTORAL COMMITTEE AND ELECTION*

(i) An electoral Committee consisting of at least three members from Global Branch and class set shall be set up within three months before the expiration of the tenure of an incumbent Global Executive Council (GEC).

(ii) The Committee shall conduct election into various positions in Global Executive Council GEC and shall declare winner and inaugurate the elected officers.

ELECTION

Section 01

a. Election into any vacant position shall be by secret ballot at an annual general meeting of the Association.

b. All bonafide old students shall be eligible to vote and be voted for.

c. To be qualified to vote or be voted for a member or candidate must:

(i) Be a financial member of the Association
(ii) Have paid his membership due up to date
(iii) Have been a member of the Association for a period not less than twelve (12) months previous to the date of the election. For the purpose of computation of the date membership of a member of the Association commences for election purpose, a member shall be a member of the Association on the date both his duly completed enrolment form is submitted to the Global Secretary-General and his enrolment fee is paid to the Honorary Treasurer.

Article 8.00: PRINCIPAL OFFICERS
Section 01

a. The Global President- General, 1st and 2nd vice Presidents-General, Secretary-General and Honorary Treasurer, Financial Secretary, Auditor- General, Publicity Secretary and Social/Welfare Secretary shall be regarded by the Constitution as principal officers of the Association.
b. Principal officers shall carry out routine administrative functions on behalf of expanded Global Executive Council (GEC)

b. Policy matters on Constitution provisions shall be referred to expanded General Assembly for decisions and approval.

ART 9.00: GLOBAL EXECUTIVE COUNCIL:

Section 01: Members of the Global Executive Council shall be elected and shall hold office for a period of four (4) years and shall thereafter not be eligible for re-election.

Section 02 RESPONSIBILITIES OF GLOBAL EXECUTIVE COUNCIL

a. The Association shall be administered in between the Annual General Meeting by the Global Executive Council.

b. The Global Executive Council shall meet every three months.

c. A special meeting of the Council may be summoned by the Secretary - General upon the directive of the President – General.

d. The Global Executive Council shall transact and supervise the general business of the Association.

e. The Global Executive Council shall see that half-yearly and annual statements of accounts relating to all financial affairs of the Association as vouchers/documents, order an audit or examination of the book or finances of the Association, of Branch or class set are properly prepared and delivered.

f. The Global Executive Council (GEC) shall consider all appeals and resolutions addressed to it from respective Branch or Class Set and other appointed sub-committees.

g. The annual General meeting shall have power to fine, suspend or expel member(s) on the recommendations of the Global Executive Council for proven serious misconduct. Misconduct shall among others include the following:

I. Activities deemed to be inimical to the aims and objectives, interest, progress and unity of the Association

II. Unauthorized operation of finances of the Association

III. Embezzlement, fraud, dishonesty falsification of and/or manipulation of funds of the Association and election or conniving to cover all or any of the offences mentioned therein.

IV. Activities deemed to deliberately undermine the pursuance or attainment of the decisions of the organs of the Association in achieving with the provisions of the Associations constitution.

V. Unruly behavior at meetings of the organs of the Association capable of putting the Association in disrepute.

VI. Member(s) so suspended or removed from office shall forfeit all the rights and privileges of their positions.

VII. Other lower organs of the Association at Branch and class set level shall have the power to impose disciplinary measures on any of its members for serious misconduct as described under Art 9 (I-Vii) above.

h. Any member or officer so disciplined shall by giving notice in writing through the Secretary-General, within twenty-one (21) days, such member has a right to appeal at the next Annual General Meeting of the Association. Until the hearing of such appeal, at the Annual General Meeting the decision of the Council shall be binding.

i. The Global Executive Council shall decide how the surplus funds of the Association shall be invested and how such investment shall be varied. Such funds shall be invested in the names of the Association in any of the public stocks or funds or Government securities or other funds or investments as the Global Executive Council may deem fit.

j. The Global Executives Council shall have power to raise or borrow money on any of the properties or securities of the Association by way of mortgage or otherwise and in such manner as they may reasonably deem fit.

k. The President- General shall preside over the meeting of GEC and in his absence, the 1st Vice President-General or 2nd Vice President- General as the case may be.

l. In the absence of the President-General, 1st Vice President – General and 2nd Vice President- General, any other person elected by a majority of the members present shall preside over the meeting of the GEC.

m. Every question/resolution at meeting of the GEC shall be decided by a majority vote of members cast in a secret ballot or on a show of hands.

n. Quorum at the meeting of GEC shall be one third of eligible members. Except as may be otherwise provided in this constitution, the GEC shall in all things act for and in the name of the Association.

o. It shall be the duty of the GEC to keep members informed as to the general administration of the Association and to exercise General supervision over the keeping of the accounts and to verify, from time to time any cash balances in the hands of the Honorary Treasurer or the Financial Secretary or any other officer, as the case may be.

p. The agenda of the GEC meeting shall be forwarded to members at least two (2) weeks in advance.

q. if any vacancy is created in the Global Executive Council (GEC) by death, resignation or otherwise, vacant position shall be filled by appointment for the remaining part of the period of two (2) years.

r. It shall be the duty of the Global Executive Council (GEC) to:

i. Guide and further the interests of members of the Association;

ii. To ensure the effective implementation of policies determined by the Annual General Meeting;

iii. Ensure proper and strict observance of the constitution of the Association by all organs and members.

iv. Perform such other functions as may promote the aims and objectives of the Association.

SECTION 03: DISSOLUTION OF GLOBAL EXECUTIVE COUNCIL (GEC)

A The Global Executive Council (GEC) shall be dissolved at the Annual General Meeting.

B Upon the dissolution of the GEC, newly elected officers of GEC shall be sworn in.

C The GEC shall stands dissolved at the expiration of its 4-year term through a motion from a member of a Branch, Class Set of Association.

D Election shall hold within one month before the expiration of tenure.

E Serving GEC members shall not be re-elected after a term of four years.

SECTION 04: RESIGNATION OF GLOBAL EXECUTIVE COUNCIL MEMBERS FROM OFFICE

A Any member of the Association's Global Executive Council shall have the discretion to resign from office. Such resignation shall be by laid down procedures:

i. The President –General shall formally inform the House in writing through the Secretary-General.

ii. The letter of resignation shall be expected to state reason(s) for the resignation.

iii. The letter of resignation shall be at least one month.

iv. Such notice shall only be accepted if properly channeled.

10 The procedures of resignation of any Global Executive Council member shall be as those of the President - General through the Secretary-General or directly to the President-General if the resignation officer is the Secretary- General.

Article 10.00 : FINANCE

Section 01 The fiscal year shall begin in Jan. and end on 31st day of December each year.

The source of funds for financing various Associations activities shall be through:

i. Annual Subscription: this shall be paid by each member into the coffers of the Association. Payment for subscription shall be in full or installment.

ii. Special levy shall be charged as occasion demands.

iii. Voluntary Donations shall be gratefully accepted and acknowledged accordingly.

iv. There will be Fund Raising activities by the Association as and when necessary.

v. Proposal for fund raising activities to support the Association shall be welcomed from all members.

BANK ACCOUNT OPERATION

Section 02 Members should agree on the appointment of Bank(s). The signatories to the Association's account shall be;

i. The President- General (Panel 'A')

ii. 1st Vice President –General (Panel 'A')

iii. The Honorary Treasurer (Panel 'B')

iv. The Financial Secretary (Panel 'B')

v. The mandate shall be anyone signatory from Panel A and one of the signatories from panel B to withdraw from the Association account;

v. All Bank books shall be in possession of the Financial Secretary.

Section 03 AUDIT

(i) Appointment of External Auditors
The Association will appoint External Auditors for effective checks and balances on its financial activities. (as at when necessary).

(ii) Auditing of The Associations Account(s)
For Prudent Financial Management, Periodic Auditing of the Association Accounts shall be carried out annually and tendered at AGM. Emergency Auditing shall be conducted in case of suspected malpractice.

Section 04 EXPENDITURES SETTLEMENT

i. All Authorized Expenditures must be supported by valid receipts.

ii. All reimbursements must be approved by the President-General. Disbursement are expected to be accounted for within one month.

iii. A reimbursable imprest shall be available to the Secretary-General to take care of Associations sundry expenses.

Article 11 (A) MEETINGS OF ASSOCIATION

Section 01 There shall be two types of meetings for healthy relationship, easy communication and smooth running of the Association affairs.

02 Annual General Meeting shall be held not more than Six months at the expiration of every financial year. The actual date shall be agreed 3 (Three) months before the AGM.

03 The Global Executive Council (GEC) shall meet in between the AGM or as deemed necessary for the general administration of the Association and for the Government of the Association. The GEC or the Council shall consist of such number of elected members and honorary members as is provided in the Constitution.

04 EXTRA –ORDINARY OR EMERGENCY ANNUAL GENERAL MEETING

a. A special Annual General Meeting may however be held at such time as the Global Executive Council may decide or by a resolution of a majority of the Branch and class sets forwarded to the Secretary-General and the President -General of the Association.

b. A special or any emergency Annual General Meeting, just as the Annual General Meeting, shall be composed of

members of the Global-Executive Council and every financial member of the Association.

c. *A special or any emergency Annual General Meeting shall be convened for a specific purpose, notice of which must have been given to all Branch and class sets not less than twenty-one (21) days before the holding of the Special Annual General Meeting.*

Article 11(B) PLACE AND TIME OF MEETING

i. *The venue of the meeting shall be the school premises. The Global Executive Council (GEC) shall however reserve the authority to change the date and the venue of and generally postpone the holding of the Annual General Meeting on very compelling grounds and shall exercise such power only due to an unforeseen circumstance and the postponement shall not be more than six (6) months.*

ii. *All the Branches and class sets shall be duly and adequately notified of the reasons for the postponement.*

Article 12.00: APPOINTMENT OF PATRONS AND MATRONS

Section 01 *To solicit for moral and other supports, the Association shall appoint distinguished gentlemen and ladies as Patrons and Matrons.*

02 *Appointment shall be made amongst either the distinguished old students of the school or any eminent member of the society. Appointments shall be by the consensus of the members.*

03 *Nominated personalities shall be duly informed through correspondence by the Secretary-General.*

04 *Patron/Matron shall be expected to be duly informed of latest development within the Association.*

05 *The appoint patrons and matrons shall hold office for life.*

Article 13.00: FORMATION OF ELDERS'COUNCIL

Section 01 *The Association recognizes and respects seniority as an enshrined principle at the Baptist High School Ilero.*

As a way to sustain this principle and to inculcate it in the minds of the Old Students, it is desirable that such an Elders' Council be created for the Association.

i. *There shall be an Elders Council for the Association.*

ii. *The Elders Council shall compose of old students who had passed out of the school for a period not less than thirty (30) years.*

iii. The Elders' Council shall operate in advisory capacity on matters referred to them by the Global Executive Council or the Annual General Meeting.

iv. Members of the Elders' Council shall be at liberty to attend the Branches, Global Executive Council's and the Annual General meetings.

v. Members of the Council shall pay the enrolment fee, subscription fees and all other dues or levies imposed by the Council.

vi. The Chairman /Chairperson shall be appointed by the Council members on the basis of seniority among themselves.

Article 14: 00 THE BOARD OF TRUSTEES

The Trustees of Baptist High School, Ilero Old Students Association for the purpose of corporate Affairs Commission Act Part C shall be appointed by the Class Set as apportioned and the appointment shall be ratified at a general meeting by two-third majority of the members present and voting. (either physically or virtual)

(a) Such Trustee (hereinafter referred to as the Trustees shall be ten (10) in number and shall be known as Trustees of Baptist High School Ilero Old Students Association (BHSIOSA)

(b) The Trustees may hold office for life but shall cease to hold office if he/she

i. resigns his/her office

ii. ceases to be a member of Baptist High School Ilero Old Students Association (BHSIOSA)

iii. Becomes insane

v. Is officially/legally declared bankrupt

vi. Is recommended for removal from office by a majority vote of members present at its General Meeting.

(c) Upon a vacancy occurring in the number of Trustees, a general meeting will be held to appoint another eligible member of Baptist High School Ilero Old Students Association (BHSIOSA)

(d) No Trustee shall dispose off any part of the Assets of the Association without the express authority of the Association.

(e) The BOT for the time being shall have vested in them all estate of the Association and whatever belongs to the Association and they shall deal with it in such ways as the GEC may direct, acting in the best interest of the Association.

(f) For conflict resolution the BOT shall be the last body to mediate.

Article 15.00 : Social and Welfare Fund

a. Aimed at catering for members social as well as welfare needs

b. A special levy by members shall be recommended from time to time by the GEC Subject to the approval of the General Assembly.

Article 16.00 : RELATIONSHIP BETWEEN BRANCHES, CLASS SETS AND GLOBAL BODY

A. BRANCHES AND CLASS SETS

i. Branches and class sets of the Association shall be registered with the Global Executive Council.

B. REMOVAL OF BRANCHES AND GLOBAL OFFICERS

i. The removal of elected officer of any Branch or Class set shall be recommended to Global Executive Council after due disciplinary process. The recommendation shall be considered on merit before recommending same to the General Assembly for final adjudication.

Article 17.00: INDEMNITY

The Association shall repay or fully indemnify any member of the Association in respect of any reasonable costs incurred by the said member while carrying out all lawful acts or directives of the Association or the Global Executive, for and on behalf of the Association.

Article18.00: SCHEDULE TO THE CONSTITION

Schedule 1: Standing Committees & Responsibilities

(i) Project/Security
(ii) Membership/Branch Establishment
(iii) Social/Welfare
(iv) Education/students Affairs
(v) Planning/Research/Strategy
(vi) Finance
(vii) Audit
(viii) Publicity

Schedule 2: Ad-Hoc Committees

Global Executive Council (GEC) may from time to time. Set up Ad-Hoc committees to look into, address specific issue and advise it through its Report and Recommendations submitted to the Council

Schedule 3: Policy Matters.

Related Party Transaction.

Any member or entity that is connected to the Association (BHSIOSA) with intent to enter into any business relationship shall make a full disclosure of such interest and shall recuse himself or herself from any deliberations of such business transactions.

Schedule 4: Circulars/Guideline

All Committees shall abide and comply with approved guideline as is contained in the official circulars that may be issued from time to time.

Article 19.00: AMENDMENT OF THE CONSTITUTION

i. The Constitution shall be deemed to be the basis of the contract between the members of the Association.

ii. No new articles shall be made or any articles altered or amended or rescinded unless as provided for by the Constitution.

iii. Any constitutionally registered and recognized Branch of the Association may also propose an amendment of the constitution to the Global Executive Council.

iv. Any proposal for alterations and amendment by any member, Class Set and Branch shall be in writing to the Global Executive Council, through that if the proposals made by an ordinary member, such member shall be a duly registered financial member of the Association and such proposal for amendment shall be channeled through his local Branch or Class Set.

v. Similarly, proposal for alteration or amendment by any member, Branch or Class Set shall be forwarded to the Global Secretary- General at least four months before the Annual General Meeting shall be held.

vi. The notice of the nature and form of proposed amendments shall be circulated to all members, class set and Branches of the Association, at least not less than thirty (30) days before the date of the General Meeting or Special Meeting at which the motion for the amendment is intended to be moved and passed.

vii. The GEC shall submit such proposal for the amendment of the Constitution as it shall receive, to the Annual General Meeting or at a Special General Meeting called for that purpose.

viii. The Constitution shall be amended at either an Annual General Meeting or Special General Meeting of the Association called for the purpose of the amendment, either solely or among other agenda;

x. The amendment shall not be passed except by a two thirds majority of the members present and voting at the meeting and which amendment shall be approved by the resolution of not less than two thirds majority of all the Branches for the time being registered with the Association and officially recognized as a member of the Association.

xi. alterations and amendments to the Constitution by whatever process shall become operative immediately and the Secretary- General shall immediately cause the copies of the amended section of the Constitution to be made available to all the Branches and Class Sets of the Association at the cost to such Branches and Class Sets.

Signed this……. day of……2020 under our hands

_____

GLOBAL PRESIDENT GENERAL